

NZNO Colleges and Sections - Annual Plan

Infection Prevention and Control Nurses College

Years: 2023/2024 – 2025/2026

Cost Centre: [insert Cost Code if known]

Process:

Please complete your draft Annual Plan, in consultation with your PNA by
PNA to forward it to the Associate Professional Services Manager (APSM) by
APSM review annual plans, discuss outstanding queries, and forward to Corporate Services for inclusion into the NZNO
wide budgeting process, including the funding formula to determine core funding
NZNO Budget to the Management and Board

25 November 2022

30 November 2022

02 December 2022

December and February

APPROVAL ANNUAL PLAN 2023 - 2024			
Name	Position	Signature	Date
Lisa Gilbert Sue White	Chair and / or Treasurer		
Mairi Lucas	Manager Professional Services		

Committee - Please include details for all committee members (do not include the PNA)

Name of committee member	Committee role	Region where located
Lisa Gilbert	Chair	Taranaki
Sue White	Treasurer	Manuwatu
Henrietta Sushames	Secretary	Wellington
Amy Leece	TBC	Manuwatu
Aleisha Taylor	Membership	Taranaki
Flomar El-Natu	TBC	Auckland
Angela Foster	TBC	South Canterbury
Anne-Maree Wagg	Publications	Waikato

Committee meetings & AGM/Conference planned for 2023-2024 financial year (April 1st – March 31st)

Core Funding is provided for up to two face to face meetings annually. The information below allows NZNO to calculate your Core Funding.

Dates	Meeting type: Face-to-face, Zoom	Number of committee attending	Location of Meeting e.g., Wellington	Duration of meeting e.g. 1 day, 1 hour
April 4th	Zoom	8	Online	2 hours
June 22 nd – 23 rd	Face to face	8	Wellington	2 days
August 17th	Zoom	8	Online	2 hours
October 17 th – 18 th	Face to face	8	Wellington	2 days
Feb 12 th - 13 th 2024	Face to face	8	TBC	2 days

Membership participation on national external working groups

Members name	Email address	Name of working party and the host organisation	Status of national group
Barbara Gibson	barbara.gibson@nmdhb.govt.nz	NIPCLG	Active
Lisa Gilbert	chair@ipcnc.org.nz	NIPCLG ACC Infection Advisory Group	Active Active
Monina Hernandez	m.hernandez@massey.ac.nz	Sharp Standard Review	
Jinsu Shinoy	jinsus@adhb.govt.nz	ACC Infection Advisory Group	Active
Henrietta Sushames	h.sushames@gmail.com	HARC ID Parliamentary Advisory Group	In abeyance
Anne-Maree Wagg	waggles_nz@hotmail.com	NZNO Membership Committee	Active
Ann Whitfield	awhitfield@adhb.govt.nz	ID Parliamentary @ Advisory Group	In abeyance
Carolyn Clissold	carolyn.clissold@ccdhb.org.nz	IPC Technical Advisory Group, Ministry of Health HQSC Strategic Infection Prevention and Control Group (SIPCAG)	Active Active
Jo Stodart	joanne.stodart@southerdhb.govt.nz	SIPCAG	Active

2023-2024

Objectives for the financial year (1 April to 31 March):

These objectives come from the NZNO strategic plan; the themes are: **Strong, skilled workforce; Influencing improved health outcomes; Effective and sustainable organisation; Measuring progress.**

NZNO Strategic Plan Objective	C & S steps to achieve objective	Estimated costs (supporting documents as appropriate)
<p>NZNO: Improved Health Outcomes through:</p> <ul style="list-style-type: none"> ● Advocacy for improved IPC related health outcomes for New Zealanders ● Communication to members on emerging IPC risks and mitigations 	<p>By:</p> <ul style="list-style-type: none"> ● Regular communication to members via the Infection Controlla and e-newsletters of potential IPC risks alerts from Key agencies e.g. TGA, Pharmac, Medsafe. ● Representation and advocacy by committee members on external groups e.g. the Health Antimicrobial Resistance Coordination Group MOH, HQSC, ACC groups and SIPCAG as well as many others, update to IPC Sector standard and AS/ NZ 4187. ● Promote IPC and AMS in Aged and Residential Care sector by provision of regional study days at least annually. ● Provide IPC input into NZNO consultation documents ● Develop position statements where applicable ● Partner with other appropriate professional organisations to further IPC gains. ● Support the development of Māori language resources for infection prevention. 	
<p>NZNO: Skilled nurses and strong workforce through:</p> <ul style="list-style-type: none"> ● Education of members ● Engaging with membership 	<p>By:</p> <ul style="list-style-type: none"> ● Promote and support IPCNC regional meetings, study days, Conference, BD and poster awards, Kaitiaki profile. 	

<ul style="list-style-type: none"> ● Resourcing Regional Coordinators ● Succession planning committee members 	<ul style="list-style-type: none"> ● Provide support to the Regional Coordinators through teleconferences and Regional Coordinator updates by the committee to communicate risks and education. ● Promote the use of social media to connect with members. ● Support the forum to assist in member IPC problem solving. ● Promote professional development framework (PDF) and seek feedback on same. ● Provide updated IPC DHB directory. ● Promote efficient and interesting committee work. ● Engage with membership and inspire succession planning. ● Improve engagement in the Infection Control by publication grant. ● Promote Webber Tele classes, & IPC journal subscription (Thru NZNO) by featuring in the Controller. ● Develop funding streams for national Orientation/ IPC education resources once ACC funding ceases. 	
<p>NZNO: Effective and sustainable organisation through</p>	<ul style="list-style-type: none"> ● Review and updating of Committee role descriptions annually ● Review and updating of Core documents (5 yearly) ● Consider enhancements to website which promotes efficiency of users including a mobile friendly option. ● User friendly and brief committee documentation including action minutes and up to date job descriptions. ● Ensure document control via the use of footers and versions. 	
<p>Maranga Mai – 5 fixes IPCNC</p> <ul style="list-style-type: none"> ● te Tiriti actualised within and across the health system ● more nurses across the health sector 	<ul style="list-style-type: none"> ● Promote IPCNC responses that are culturally responsive and promote equity. ● Promote the need for increased number of IPCNC nurses to cope with increasing demands and issues highlighted during Covid-19 pandemic. 	

<ul style="list-style-type: none"> • pay and conditions that meet nurses' value and expectations • more people training to be nurses • more Māori and Pasifika nurses. 	<ul style="list-style-type: none"> • Support NZNO to lobby for pay scales for IPCNC specialist nurses that reflect level of education and experience. • Promote student membership in the IPCNC college and encourage nursing interest in the infection prevention and control specialty. • Promote scholarship application by Māori and Pasifika nurses including application for assistance to attend IPCNC conference. • Provide input into relevant consultation requests. 	
<p>Measuring progress</p>	<ul style="list-style-type: none"> • Increased membership numbers. • Increase in sponsorship for members for education. • Report on numbers of IPC nurses completing the fundamentals program. • Report on consultation processes college members have participated in. 	

2024-2025

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