

2022 Infection Prevention and Control Nurses College AGM Remit information:

Clause	Current	New	Rationale
Remit 1			
3 A(i)	Any person who is a qualified nurse/midwife employed in infection prevention and control who is a financial member of NZNZO	Any person who is a qualified nurse/midwife or a health care assistant and has an interest in infection, prevention and control and is a financial member of NZNO.	to include those who are working in IPC but not employed as an IPC professional, e.g., link staff those in smaller organisations who do not have dedicated hours.
Remit 2			
3b(i)	Qualified nurses and health care assistants who are not employed in and infection prevention and control role but have indicated and expression of interest on the NZNO Expression of interest form.	Deleted	covered by remit to 3a(i)
Remit 3			
3b(iii)	Allied Health staff and other health care professionals are not required to be a financial member of NZNO but may belong to Health Professionals NZ	Other healthcare professionals with an interest in infection prevention and control who are not eligible for NZNO membership.	Clarity of use
Remit 4			
3b(iv)	Members of Consumer groups interested in infection prevention and control who are not eligible for NZNO membership.	Consumer and trade representatives with and interest in infection prevention and control.	clarity
Remit 5			
3b(vii)	...The name and address of associate members shall appear on the register of members	The name and contact details of associate members shall appear in the register of members.	Enables emails and phone numbers to be collected for contact purposes
Remit 6			
3c(iv)	...The name and address of honorary members shall appear on the register of members	The name and contact details of honorary members shall appear in the register of members.	Enables emails and phone numbers to be collected for contact purposes

Remit 7			
3d	Retired Nurse Member	Life Member	Name change.
Remit 8			
3d(iv)	...The name and address of retired members shall appear on the register of members	The name and contact details of retired members shall appear in the register of members.	Enables emails and phone numbers to be collected for contact purposes
Remit 9			
4aand a welcome letter sent to them either electronically or by the postal systemand a welcome letter sent to them electronically.	Postal system no longer primary contact method.
Remit 10			
7bAnnual College/Section financial reports shall be forwarded to the NZNO Business services manager by May and incorporate a record of the financial position of any regional section(s). No separate audited account shall be produced for the college/section.Annual College/Section financial reports shall be forwarded to the NZNO Corporate Services Manager by May and incorporate a record of the financial position of any regional section(s). No separate audited account shall be produced for the college or regional divisions	Update wording to align with NZNO wording. Clarity around accounts for regional division.
Remit 11			
7j	...A copy shall be sent to the Business Manager of the NZNO Inc.	...A copy shall be sent to the Corporate Services Manager of the NZNO.	Update wording to align with NZNO wording.
Remit 12			
8a(i)	The national committee shall consist of a chairperson and up to seven (7) elected members with a wide geographical representation with at least 1 from each island.	The national committee shall consist of a chairperson and up to seven (7) elected members with a wide geographical representation	To ensure committee is diverse.
Remit 13			
8a(ii)	The Chairperson shall be elected by the membership.	The Chairperson shall be elected by the membership from the committee.	Clarify the current process
Remit 14			
8a(iii)	At the first meeting following the AGM the committee shall from amongst its members, appoint the college following	At the first meeting following the AGM the committee shall amongst its members appoint the following officer's	Rationale to encompass any changing roles.

	officer's secretary, treasurer, vice chairperson, membership coordinator and communications coordinator and webmaster	secretary, treasurer and any other committee roles.	
Remit 15			
8a(iv)	Committee members shall be full members and have at least two (2) years previous work experience in the field of infection control.	Committee members shall be full members and have at least 2 years membership of the college.	To match with the college membership clauses 3
Remit 16			
8c(ii)	Through its office holders, manage the business of the Infection Prevention & Control Nurses College, NZNO in accordance with its objectives.	Through its office holders, manage the business of the Infection Prevention & Control Nurses College, NZNO in accordance with its aims	Minor word changes to align with NZNO wording
Remit 17			
8d(i)	...This Register is to include, name, address, status, including financial NZNO membership number (if applicable) and the date of joining.	...This Register is to include, name, contact details, status, including financial NZNO membership number (if applicable) and the date of joining.	Enables emails and phone numbers to be collected for contact purposes
Remit 18			
10g	The secretary is to forward copies of all national committee minutes and newsletters to NZNO and the appropriate college/section representative on the Board of Directors.	The secretary is to forward copies of all national committee minutes and newsletters to NZNO.	Minor word changes to align with NZNO structure.
Remit 19			
11b(ii)	The Powers of the AGM shall be: (ii) Establish the aims and objectives of the Infection Prevention and Control Nurses College, NZNO	The Powers of the AGM shall be: (ii) Establish the aims of the Infection Prevention and Control Nurses College, NZNO.	Minor word changes
Remit 20			
12a	The quorum for the AGM shall be five per cent (5%) of members.	The quorum of the AGM and Special General Meeting shall be five percent (5%) of members.	To include Special General Meeting.

Remit 21			
14c	Individual divisions will be responsible for forwarding any members levies to the national committee by June 30 th each year	Individual divisions will be responsible for forwarding any levies or fees to the national committee by June 30 th each year.	Minor wording change to clarify levies and fees for education.
Remit 22			
14f(ii)	A regional summary of meetings is set to the Regional Group Liaison for publishing in the website or newsletter.	A regional summary of meetings is sent to the Region Coordinator for publishing on the website or in a newsletter.	Minor wording
Remit 23			
14j(iv)	...and voting/selection will be undertaken at the following regional meeting or via electronic/postal votes.	...and voting/selection will be undertaken at the following regional meeting or via electronic votes.	Removal for ease of management postal not used.
Remit 24			
17b	Where any matter is not provided for in these rules, the Rules of NZNO shall apply to the extent of the powers of section outlined in rule 40 outlined in the NZNO Rules.	Where any matter is not provided for in these rules, the Constitution of NZNO shall apply to the extent of the powers outlined in rule 40.	Amended for clarity.
Remit 25			
19b(iii)	Has infection prevention and control responsibility in their job description (job description is submitted with the application).	Has infection prevention and control responsibility in their role description (role description may be requested for the application).	Amended for clarity